



SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

FOR THE FOUR MONTH PERIOD 1 MARCH 2015 - 30 JUNE 2015

This Forward Plan sets out the details of the key decisions which the Cabinet, individual Cabinet Members or Officers expect to take during the next four month period. The Plan is rolled forward every month and is available to the public at least 28 days before the beginning of each month.

A Key Decision is defined in the Council's Constitution as:

1. any Executive decision that is not in the Annual Revenue Budget and Capital Programme approved by the Council and which requires a gross budget expenditure, saving or virement of more than £100,000 or more than 2% of a Departmental budget, whichever is the greater;
2. any Executive decision where the outcome will have a significant impact on a significant number of people living or working in two or more Wards

As a matter of local choice, the Forward Plan also includes the details of any significant issues to be initially considered by the Executive Cabinet and submitted to the Full Council for approval.

Anyone wishing to make representations about any of the matters listed below may do so by contacting the relevant officer listed against each Key Decision, within the time period indicated.

Under the Access to Information Procedure Rules set out in the Council's Constitution, a Key Decision may not be taken, unless:

- it is published in the Forward Plan;
- 5 clear days have lapsed since the publication of the Forward Plan; and
- if the decision is to be taken at a meeting of the Cabinet, 5 clear days notice of the meeting has been given.

The law and the Council's Constitution provide for urgent key decisions to be made, even though they have not been included in the Forward Plan in accordance with Rule 26 (General Exception) and Rule 28 (Special Urgency) of the Access to Information Procedure Rules.

Copies of the following documents may be inspected at the Town Hall, Oriel Road, Bootle L20 7AE or accessed from the Council's website: www.sefton.gov.uk

- Council Constitution
- Forward Plan
- Reports on the Key Decisions to be taken
- Other documents relating to the proposed decision may be submitted to the decision making meeting and these too will be made available by the contact officer named in the Plan
- The minutes for each Key Decision, which will normally be published within 5 working days after having been made

Some reports to be considered by the Cabinet/Council may contain exempt information and will not be made available to the public. The specific reasons (Paragraph No(s)) why such reports are exempt are detailed in the Plan and the Paragraph No(s) and descriptions are set out below:-

1. Information relating to any individual
2. Information which is likely to reveal the identity of an individual
3. Information relating to the financial or business affairs of any particular person (including the authority holding that information)
4. Information relating to any consultations or negotiations, or contemplated consultations or negotiations in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under, the Authority
5. Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings
6. Information which reveals that the authority proposes a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or b) to make an order or direction under any enactment
7. Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime
8. Information falling within paragraph 3 above is not exempt information by virtue of that paragraph if it is required to be registered under—
 - (a) the Companies Act 1985;
 - (b) the Friendly Societies Act 1974;
 - (c) the Friendly Societies Act 1992;
 - (d) the Industrial and Provident Societies Acts 1965 to 1978;
 - (e) the Building Societies Act 1986; or
 - (f) the Charities Act 1993.
9. Information is not exempt information if it relates to proposed development for which the local planning authority may grant itself planning permission pursuant to regulation 3 of the Town and Country Planning General Regulations 1992
10. Information which—
 - (a) falls within any of paragraphs 1 to 7 above; and
 - (b) is not prevented from being exempt by virtue of paragraph 8 or 9 above, is exempt information if and so long, as in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

Members of the public are welcome to attend meetings of the Cabinet and Council which are held at the Town Hall, Oriel Road, Bootle or the Town Hall, Lord Street, Southport. The dates and times of the meetings are published on www.sefton.gov.uk or you may contact the Democratic Services Section on telephone number 0151 934 2068.

NOTE:

For ease of identification, items listed within the document for the first time will appear shaded.

Margaret Carney
Chief Executive

FORWARD PLAN INDEX OF ITEMS

Item Heading	Officer Contact	Page No
Post 16 SEN Transport Policy Review	Paul Rogers paul.rogers@sefton.gov.uk Tel: 0151 934 3317	
School Performance Review - Recommendations	Mike Morris mike.morris@sefton.gov.uk	
Adult Substance Misuse Contract Extension	Margaret Jones margaret.jones@sefton.gov.uk Tel: 0151 934 3308	
Public Health Annual Report	Matthew Saunders matthew.saunders@sefton.gov.uk Tel: 0151 934 3243	
Three Year Budget Plan 2014/15 - 2016/17	Margaret Rawding margaret rawding@sefton.gov.uk Tel 0151 934 4082	
Hired Passenger Transport Framework Contract	Graham Mussell graham.mussell@sefton.gov.uk Tel: 0151 934 4871	
Disposal of Surplus Council-Owned Land	Ingrid Berry ingrid.berry@sefton.gov.uk Tel: 0151 934 3556	
Annual Service Contracts for Highway Maintenance Work 2016-2021 - Procurement Strategy	Andrew Dunsmore andrew.dunsmore@sefton.gov.uk Tel: 0151 934 2766	
Property Search Litigation	Peter Cowley Litigation.senior@sefton.gov.uk Tel: 0151 934 2250	
Crosby Town Centre Investment Strategy	Andrew Hall andrew.hall@sefton.gov.uk Tel: 0151 934 3604	

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Details of Decision to be taken	<p>Adult Substance Misuse Contract Extension</p> <p>The Council currently commissions Lifeline to provide adult substance misuse services and their 2 year contract expires at the end of September 2015. A decision must be made by the end of March 2015 at the latest on whether the contract should be extended for a further 12 months. This will provide Lifeline with the minimum 6 months notice period.</p> <p>An evaluation of the current provision needs to be undertaken during February/March 2015 to inform the final recommendation and decision on future commissioning of the service; and it is anticipated that an evaluation team comprising: public health, contracts, finance, legal will consider the following points:</p> <ul style="list-style-type: none"> • Performance against agreed KPIs • Complaints and compliments received by service users and stakeholders, including provider response and implementation of learning • Partnership and pathway development • Client engagement • Children's and adult safeguarding • Clinical governance and patient safety <p>The following will also be considered:</p> <ul style="list-style-type: none"> • market of alternative providers • financial cost of re-commissioning • impact on clients, provider and other stakeholders of changing provider 			
Decision Maker	Cabinet			
Decision Expected	26 Mar 2015			
Key Decision Criteria	Financial	Yes	Community Impact	Yes
Exempt Report	Open			
Wards Affected	All Wards			

Scrutiny Committee Area	Health and Social Care
Persons/Organisations to be Consulted	A panel including, legal, finance, contracts, public health, Clinical Commissioning Group representation.
Method(s) of Consultation	Meetings, e-mails
List of Background Documents to be Considered by Decision-maker	Adult Substance Misuse Contract Extension
Contact Officer(s) details	Margaret Jones margaret.jones@sefton.gov.uk Tel: 0151 934 3308

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Details of Decision to be taken	Public Health Annual Report Publication of the 2014 Public Health Annual Report. The decision is to endorse the publication of the report.			
Decision Maker	Cabinet Council			
Decision Expected	26 Mar 2015 23 Apr 2015 Decision due date for Cabinet changed from 15/01/2015 to 26/03/2015. Reason: To enable discussions to be held with the Health and Wellbeing Board and the Overview and Scrutiny Committee (Health and Social Care) Decision due date for Council changed from 22/01/2015 to 23/04/2015. Reason: To enable discussions to be held with the Health and Wellbeing Board and the Overview and Scrutiny Committee (Health and Social Care)			
Key Decision Criteria	Financial	No	Community Impact	Yes
Exempt Report	Open			
Wards Affected	All Wards			
Scrutiny Committee Area	Health and Social Care			
Persons/Organisations to be	None - the Public Health Annual Report is a report by the			

Consulted	Director of Public Health
Method(s) of Consultation	Not applicable
List of Background Documents to be Considered by Decision-maker	Public Health Annual Report
Contact Officer(s) details	Matthew Saunders matthew.saunders@sefton.gov.uk Tel: 0151 934 3243